



CEDAR MOUNTAIN PUBLIC SCHOOLS

ISD #2754



Cedar Mountain Middle/High School
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Parents and Guardians,

Starting in the 2018-2019 school year, we will be utilizing a new messenger system that is built into Infinite Campus for our automated messaging. **This system will be replacing “Honeywell Instant Alert”.**

In order to receive messages from Cedar Mountain, we are requesting that all Parents/Guardians use the Infinite Campus Parent Portal to ensure their contact information is up to date. **Failure to have updated or correct information in the system will cause you to miss important messages.** *(Example: School cancellation due to snow messages)*

How to check and update contact information:

1. Login to the Parent Portal
2. On the left menu click **“Household Information”**
3. From the Household Information page you can verify the household phone number, as well as the household address. To update any of the information click the **“Update”** button next to the information you would like to update.
4. You can also click on **“Family Members”** from the left menu to update or add phone numbers and email address for each member of the household.

****Please contact the office if you don't have access to the Parent Portal to get setup.**

As a district, Cedar Mountain has made a commitment to utilizing Infinite Campus as a tool for parents and students to receive information regarding grades, attendance, lunch account balances, fees owed and general school information. Infinite Campus also has the capabilities for families to pay fees and balances online. Please take time to familiarize yourself with the parent portal and contact the school office if you need further assistance.

Thank you.

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